



iFramework is a Litigation Support Project Management solution that creates a centralized framework to share, track and organize projects, tasks and reporting, instead of managing project details in your head, Excel or email inboxes/folders.

Why Will It Be More Beneficial Than Any Other System or Process?

Customizable: One size fits few and customizing the system to your department's specific and growing needs is part of our unique offering.

Import/Integrate Your Data: Firms using in-house built systems, Access, Excel, MS Projects, etc. can import their past and current data from those systems. This eliminates the need to access your former system and run "Parallel" processes. You can also integrate iFramework with your Time & Billing or Time Entry system.

Web-Based: The application is installed behind your firewall or on our servers and all you need is a web browser and Internet connection. Ideal for those who often work from home or travel and need anytime-anywhere access.

User-Friendly: Intuitive interface requires no special training and was developed specifically from input and guidance of litigation support managers of large law firms.

How Will It Help You To More Effectively Achieve Your Goals?

Today's Litigation Support Departments require the benefits of a unified, secure environment where all team members have instant access to project data and can collaborate effortlessly on day-to-day tasks. With a complete and easy-to-use collaborative project management system, iFramework allows every team member to streamline interaction and workflow to get the job done more effectively.

How Will You Benefit From The Many Features In iFramework?

Automatic Email Notifications: Anytime a project is updated or completed by any users, participants in the project, attorneys and clients can be automatically notified by e-mail of the exact progress. This keeps team members updated regularly with notifications. All notifications can be completely customized that allows you to send personalized notifications for nearly every action taken within the system.

Calendar View: The calendar is directly tied to the ongoing projects. The project calendar shows a graphical calendar interface with all of the pertinent ongoing, previous and future projects.

Contact Management: Integrate your contact data for clients, vendors, and internal team contacts. They all will be available to you no matter where you are.

Correspondence Management: Send and review all correspondence with clients, vendors or your team.

Documentation: Upload and download documents related to a project.

Evidence Tracking: Log detailed info on the type of media collected for a project.

Invoice Tracking: Upload and track vendors' invoices by invoice number, dates received, approved and submitted to accounting.

My Window Display: A dashboard of all of activities tailored to the specific user upon log-in.

Report Generation: Create custom defined reports based upon the data in the system, generate reports on-screen and/or export to .PDF, Excel or XML.

Task Management: Add/Edit tasks, clock-in/clock-out of tasks, checklists for specific tasks, email notifications upon completed tasks. Users may create tasks for themselves and their team members, pop-up reminders of past due tasks.

Time Tracking: Easy-to-use time management capabilities allow every user to quickly input timesheet data on a regular basis.

User Management: set-up access rights, per user's specific role.

Vendor Management: Keep track of vendor(s) for particular projects, document vendor performance and histories for future consideration; develop a detailed rating system for each vendor.